

Follow-up worksheet

From Approval to Actual Support

Use one worksheet for each unresolved barrier. Record only what is known; mark what still needs verification.

Barrier / topic: _____

Date: _____ **Follow-up review date:** _____

1. What does the person want and communicate? How was it confirmed?

2. What support is needed, and which agency or program may provide it?

3. What was requested, agreed, authorized, or disputed?

4. Which document and version exist? What still needs verification?

5. Which generic resource is actually available, and which is not?

6. Who must act next, and what is their responsibility?

7. When is a response, service, or correction expected?

8. What will prove that support started and works?

9. If it does not happen, what is the next step, right, or alternative?

Approval or a payment entry does not establish delivered, usable support.

Protect appeal deadlines and urgent safety needs independently of this worksheet.

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